

The Spa on Port Royal Sound Horizontal Property Regime

Owner Contact Information Sheet

Owners are responsible for notifying the management company of any changes to their contact information. Please complete and return this form immediately to:

IMC Resort Services, Inc.
2 Corpus Christi Ste. 302
Hilton Head Island, SC 29928

Phone: 843-785-4775

Toll-free: 877-785-4775

Fax: 843-785-3901

Website: www.IMCHHI.com

Date: _____

Villa # _____

Homeowner: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone, Fax, Etc.

PRIMARY CONTACT

ALTERNATE CONTACT

Name:	_____	_____
Daytime:	_____	_____
Evening:	_____	_____
Mobile:	_____	_____
Villa:	_____	_____
Alt Home	_____	_____
Email:	_____	_____

Exp. Date

Keyless Entry Code:

If you have one, please provide it.

____/____

Please add the domains **@IMCResortServices.com** and **@IMCHHI.com** to your **SAFE SENDERS** list so that you won't miss important updates from your Management Team.

Rental or Managing Agent: _____

Phone Number _____ Contact Name _____

Occupant / Emergency Contact: _____

Phone Number (Home) _____ (Work) _____

Information provided to IMC Resort Services, Inc. is kept in the strictest of confidence