

MINUTES
JARVIS CREEK CLUB, POA

Board of Directors Meeting
Thursday, March 26, 2020, at 3:30pm in the IMC Conference Room

- I. **Call to Order and Certification of Board Quorum** – With a Board quorum, Peter Kristian called the meeting to order at 3:31pm
- A. **Directors Present via Teleconference** – Peter Kristian, President; Chuck Lobaugh, Vice President; Alan Carter, Treasurer
- B. **Directors Absent** – Matthew Edmunds, Secretary; Hope Montag, Director
- C. **IMC Representatives Present via Teleconference** – Adam Hartzog, Association Manager; Lyndsey Dorshimer, Minutes
- II. **Approval of Board Meeting Minutes**
- A. **January 16, 2020 – Chuck Lobaugh made a motion to approve the minutes from the January 16, 2020 Board meeting, as presented. Alan Carter seconded the motion. The motion passed without opposition.**
- III. **Financial Report**
- A. **Cash Position** – Adam Hartzog reported on the cash position and budget variance as of February 29, 2020.
- | | |
|---------------------------------------|---------------------|
| • Operating Checking – AAB | \$76,765.86 |
| • Replacement Reserve – AAB | \$45,362.03 |
| • Title Transfer Reserve – AAB | \$46,358.29 |
| • Insurance Reserve – AAB | \$7,144.15 |
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| Total Bank | \$175,630.33 |
- B. **Accounts Receivable (Executive Session)** – The Board entered Executive Session at 3:43pm. During this time, they discussed any outstanding accounts. The Board exited Executive Session at 3:50pm. The Board re-entered Executive Session at 4:01pm to discuss current accounts and exited Executive Session at 4:05pm.
- IV. **Committee Reports** – *Committee appointments are made at the first Board meeting following the JCCPOA annual meeting in January of each year. Committee appointments are for a one (1) year term so if you currently serve on a committee, you must re-apply each year in January prior to the new Board's first meeting.*
- A. **ARC** – Chuck Lobaugh shared a few owner proposals with the Board for their feedback. At this time, there are no major issues, other than some concrete work.
- B. **Nominating** – Nothing to report at this time.

C. **Pool** – The Board discussed the appropriate timing to open the pool for the season, given the COVID-19 pandemic. They do not believe that the historical April 1st opening is the best option, as gatherings are not advised at this time. The Board’s official decision is that it must remain closed until further notice. Sweetwater will prepare the pool for April 1st, however, it may not be open by that time. **Chuck Lobaugh made motion that the pool remain closed due to COVID-19 pandemic and advise the ownership by eblast when the pool will be open for the season. Alan Carter seconded the motion. The motion passed without opposition.**

D. **Security, Covenants & ByLaws** – Adam Hartzog mentioned the entry gate screen had to be replaced again, but was done under the warranty. He hopes to have this recurring problem resolved soon.

E. **Landscape Committee** – Nothing further at this time.

V. **Old Business**

A. **Stormwater Management** – Peter Kristian mentioned he had a conversation with the Town, however, with the current pandemic, it will set this project back some. He will keep pressuring the Town once this settles down as he is anxious to move forward.

B. **Gate Camera Proposal** – Tabled at this time.

C. **Back Lagoon Erosion Prevention** – Completed.

VI. **New Business**

A. **Spring Color Proposal** – The Board discussed the proposal received from BrightView for spring color. It was mentioned that there was concern about the amount being too high. Adam Hartzog spoke to BrightView who mentioned, for the square footage, is the best pricing they could offer. The Board discussed additional options for the areas of concern, mentioning that they would like to get quotes on plants that would be more permanent, rather than seasonal, with more variety that would bloom each year, for example Boxwoods or Azalea bushes. Garrett Hamilton, with the Landscape Committee, joined the meeting briefly and mentioned the goal was to get the mailbox areas more uniform, but the quote received seemed too high. The Landscape Committee’s ultimate goal was to dig out dead grasses and clean them up, which would add more curb appeal to the community. Adam Hartzog and the Landscape Committee will go back to BrightView to get quotes for more permanent landscaping materials, as long as they remain uniform. Once the proposal is collected, Adam Hartzog will share it with the Board for an email vote. The Landscape Committee is also considering buying planters to brighten up the front entrance area.

B. **Pool Chiller Survey Results** – The Board mentioned there was an overwhelming response from the ownership against the installation of a pool chiller; 41 against and 6 in favor. Peter Kristian will notify the ownership of the results in the next newsletter.

VII. **Next Board Meeting** – Thursday, May 28, 2020 at 9:00AM in the IMC conference room.

VIII. **Adjournment** – With no further business to discuss at this time, the meeting adjourned at 4:39pm.